

**REGULAR MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY
CITY OF ELWOOD, MADISON COUNTY, INDIANA
COUNCIL CHAMBERS, MUNICIPAL BUILDING
NOVEMBER 5, 2018 6:00PM**

Meeting called to order by Mayor Jones. Members present: Kelli Boyland, Mark Crim, Kim Everson and Tim Roby. City attorney, Jeff Graham was present for the meeting.

Minutes from the October 1, 2018 regular meeting were presented to the board for approval. Crim made a motion to approve the minutes; seconded by Roby. All in favor.

Claims for the city and utilities were presented to the board for approval. The October claims totaled \$1,384,770.52. Everson made a motion to approve the claims; seconded by Crim. All in favor.

Additional claims were also presented to the board. A claim for Biz Serve for \$575.00 was presented. Everson made a motion to approve the claim, seconded by Crim. All in favor.

A claim for Millers Excavating was also presented to the board for approval. The invoice was for demolition of the Old Elwood Motor Court on St. Rd. 37 and the downtown old St. Vincent building. Bill Savage, Economic Development Director, question the amounts of the contracts and wanted the invoices to be reviewed by the ERC in an ERC meeting. A motion was made by Boyland to table the invoices, seconded by Crim. All in favor.

A claim was presented for Yardberry. They had completed the waste water project on South B Street in the area of the creek. The claim totaled \$123,800. Roby made a motion to approve the claim, seconded by Boyland. All in favor.

Utility adjustments were presented to the board for approval. Water adjustments totaled \$1,276.57, Wastewater totaled \$480.34, and Trash totaled \$361.94 for a grand total of \$2,132.01. Everson made a motion to accept the adjustments; seconded by Roby. All in favor.

Rose Tomlinson, utility office manager, presented the board with an adjustment for 501 S. 31st St. Tomlinson explained that the adjustment is requested because of a rental issue. Crim made a motion to approve just the penalty fees, seconded by Boyland. All in favor.

Rose Tomlinson also presented to the board a draft of the utility departments delinquent account policy. Mayor Jones said he would like the board and himself to review this for an upcoming meeting.

In a previous meeting the ERC approved the purchase of three new police vehicles, but one of the three is to be purchased in 2019. Roby made a motion to approve the final purchase of the two police cars, seconded by Everson. All in favor.

Allison Roby, clerk-treasurer, presented Matthew Rudig's proposals 508 and 509 for additional payment because of the laps in time from the approval from the BOW and ERC the stone and asphalt increased in price which was on his original proposals. The increase was \$5,020. Roby made a motion to approve the amounts contingent on the ERC approval, seconded by Everson. All in favor.

The board was presented a memorandum from the Heart of Hoosierland to the Elwood Animal shelter as an agreement between both to help run the Elwood Animal Shelter. Graham quickly reviewed agreement and asked that he reviews the memorandum and has our property/work comprehension insurance agent review.

David Jones, street commissioner, presented the board with a quote for a John Deer Gator. Crim made a motion to approve quote, seconded by Boyland. All in favor.

An invoice from the Hoosier Sign Guy for the community garden sign is presented to the board. The remaining amount of \$881.98 is to be paid out of downtown food and beverage money. Roby made a motion to approve payment, seconded by Everson. All in favor.

A memorandum of parking lease was presented between The Lofts at Leeson and the City of Elwood. Mayor Jones explained the back half of the parking lot across from the city building was donated to the city, but for this project. The lease is 40 parking spots. City Attorney asked the board to approve with the contingency that Lofts at Leeson provide a legal description of the specific area of parking spots. Crim made a motion to approve on the contingencies of the legal description, seconded by Roby. All in favor.

Ty Gregg approached the board about draining issues he is having and has had since 2003 on his property that is located on the north east corner of State Road 28 and County Line Road directly west of Casey's General store. Gregg explained about the property damage, he has received over the years, because of the water getting into his building and presented pictures. Mayor Jones spoke with Strand Engineering who is the engineer for the city's waste water problems and was attending the meeting. The mayor asked Strand to review the property and get with him to set up a plan for the property. Mr. Smith, Strand employee, ask the city to give him a few weeks to work with Gregg and he will present a proposal or a plan for the property.

Mike Delong, maintenance supervisor, presented different quotes from Hare Chevrolet, Tipton Ford, and Devoe for a new truck for himself. He explained he can transfer his truck to the park superintendent then current park truck can go to different maintenance employees to use, and the maintenance employee's truck can go to the street department. Roby made a motion to approve the purchase of the 2019 Silverado 2500 HD truck for \$31,324.00 from Hare Truck Center, seconded by Everson. The invoice for the topper of the truck from Panda Vans also was presented for \$2,998.00. Everson made a motion to approve the purchase of the truck topper, seconded by Roby. All in favor.

Strand Associates, Inc. presented the phase two agreement of their planning and design work for the beginning stages of the waste water treatment plant construction. Everson made a motion to approve the PER agreement, seconded by Roby. All in favor.

A Boyce contract for back up recovery was presented to the board for back up on the Keystone program. Everson made a motion to approve invoice for a total \$275.00, seconded by Boyland. All in favor.

A claim for \$199.00 was presented by Atwood for the fire chief and assistant chief to attend a class in Muncie for excel. Everson made a motion to pay the invoice, seconded by Boyland. All in favor.

A proposal was presented by Atwood for Biz Serve to update the backup system of the computers in the clerk-treasurer's office. Everson made a motion to approve the backup page for \$2,478.00, seconded by Roby. All in favor.

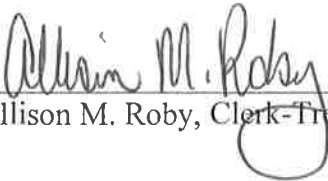
Tish Cole spoke with the board of works to reinstate her start date. Cole worked for the city dispatch department before the state mandate that they had to relocate to county. The clerk-treasurer's off then hired Mrs. Cole. The board approved to add her working days at the City of Elwood together for longevity purposes only. Roby made a motion to approve Coles request for her longevity date to be changed, seconded by Everson. All in favor.

A forbearance was also on the agenda, but it was asked to be tabled and continued at the next meeting. Mayor Jones explained the meeting will not be adjourned, but will continue on the November 19th at 6:00 pm. at this room due to lack of time.



Todd Jones, Mayor

ATTEST:



Allison M. Roby, Clerk-Treasurer